



BARRIE DRAGON BOAT FESTIVAL Volunteer Job Description

VOLUNTEER POSITION:	Food & Beverage Runners
SUPERVISOR:	Festival Volunteer Coordinator
TIME REQUIRED:	Race Day - 9:00 a.m. – 5:00 p.m. (shifts available) 9:00 a.m. – 1:00 p.m. 1:00 p.m. – 5:00 p.m.

TASKS

1. Take refreshments to staff and volunteers not able to leave their stations
2. Effectively take and communicate messages
3. Report concerns, needs or incidents to supervisor

SKILLS\REQUIREMENTS

1. Reliable, fast, efficient
2. Good polite communicator
3. Must be able to stand for long periods of time

A *Volunteer Waiver* must be completed and signed prior to the festival event
Volunteers must be 14 years of age and up, or 16 years of age and up if handling cash
Volunteers in positions handling cash must be cleared through the Barrie Public Library
Volunteers must work in compliance with the Health and Safety Act
Volunteers must sign-in at the Volunteer Administration Tent a minimum of 15 minutes before the shift begins